

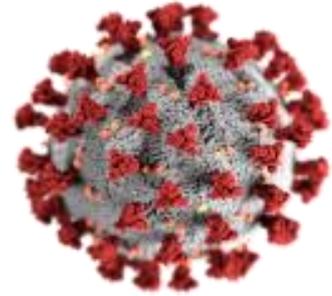
Coronavirus - Covid 19

Bulletin 1 – Sunday 15 March, 2020

Wash your hands

Cover your coughs and sneezes

Stay at home if you feel sick



Coronavirus is spread by:

1. An infected person passing it on to others close by via droplets spread by through saliva and coughing or sneezing.
2. By a person touching contaminated hands or contaminated surfaces and objects.

The virus can remain active for a number of days on some surfaces. If a person touches a contaminated surface and then touches their face, they are at risk of being infected.

While many people appear to have few symptoms resulting from the virus, these people are capable of passing the virus on to people who are very vulnerable.

That is why all of us need to be vigilant about preventing the spread of the virus.

The Junction Works' current coronavirus protocol

- On entry to their site all staff are to **wash their hands with soap for 20 seconds**, and dry their hands well. (*The soap used to wash hands breaks down the fatty lining of the virus causing it to fall apart and become inactive.*)
- **Sign-in pens are to be wiped with disinfectant between uses.** (Have multiple pens on-hand and wipe them down with disinfectant following their use.)
- On entry to the site all **participants / clients / children are to wash their hands with soap** for 20 seconds (have them choose their favourite song to wash to) and dry hands well.
- If a participant / child is not able to cope with 20 seconds of hand washing, provide them with hand sanitizer and help them rub it into their hands.
- Have participants / children wash their hands during the day and before they go home.
- **Vans are to be sanitized** before and after use by wiping down door and entry handles, seats and windows with disinfectant. If Glen 20 is use to sanitize an area it needs to be applied in a way that makes the area moist.

- At the **end of each day staff are to sanitize** (wash / wipe down with disinfectant) all high traffic areas within the site, paying particular attention to door handles, table tops, remote controls, microwave pads, kettles, tap handles, fridge handles, computer mice, telephones, change tables etc. Staff are the experts in their site and will know which furniture and fittings are commonly used by participants and staff.
- **Practice social distancing** where possible. In our sites this currently means keeping participants from undertaking physical contact with others, particularly hugging and handshaking.
- Participants will need to be supported with **training** in handwashing, covering their mouth and nose when they cough or sneeze and keeping their distance from other participants and staff where possible (social distancing).
- The highest hygiene standards are to continue when providing person care, including the wearing and disposing of gloves.

Further updates and recommendations will be communicated as developments occur with the coronavirus.

Advice between moving between sites and programs, particularly to the Austral Service Centre, will be provided within the next 24 hours.

If you have any concerns or queries concerning this bulletin or the coronavirus please contact

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